

COMPANY INFORMATION	
COMPANY NAME	
TYPE OF PARTICIPATION	
<input type="checkbox"/> Individual Exhibitor <input type="checkbox"/> Group Participation: _____	
QUALIFICATIONS:: 1. Must be a duly registered manufacturing, export, or trading firm in the Philippines. 2. Must carry 100% Philippine-made products – made, manufactured processed by hand or machine in the Philippines. Products with imported composition, ingredients, or raw materials are acceptable provided, however, that the finished is produced, manufactured, assembled, and finished in the Philippines. 3. No pending valid business or administrative complaint/s filed by third parties, CITEM, DTI, or any Philippine court. 4. No obligations with CITEM. 5. Not violated any rules of the show in accordance with the IFEX Philippines NXTFOOD Asia Table of Violations and Sanctions. 6. No outstanding balance and is able to submit complete reports and/or requirements in connection with previous participation in CITEM-organized local and international shows. 7. Not included in the DTI Watchlist.	

✓	Requirement	Remarks
	1. Completely filled out Application and Contract Form	
	2. Scanned/Photocopies of the following registrations: SEC, DTI/BOI Certification, and BIR	
	3. Scanned/ Photocopies of valid License to Operate (LTO), Certified Product Registration, and other food certifications as may be required, such as Halal, HACCP, GMP, etc. Documents will be attached to the completed Application and Contract Form	
	4. Institutional Brochure/Catalogue that includes the following: company profile, product photos, map/site sketch where the company is located	
	5. Operational website and active email address	
	6. Export-related training/seminar certificates, if any	
	7. Export documents/copies of purchase orders (P.O.) from exporters/major local retailers or bank certification/copies of export declaration, if any (needed to substantiate export-readiness and reliability)	
	8. Approved Factory Visit Form with at least two (2) pieces of actual product samples with product information (for new exhibitor)	

ASSESSED BY:	DATE: