


**SPACE APPLICATION FORM FOR PHILIPPINE - BASED APPLICANT**

DEADLINE OF SUBMISSION: 1 MARCH 2018

 NEW EXHIBITOR RETURNING EXHIBITOR;

Year last participated \_\_\_\_\_

**FILL IN LEGIBLY AND ACCURATELY.**

Please send the accomplished Space Application Form to the Organizer via ifexphilippines@citem.com.ph. E-mail with subject line **SPACE APPLICATION (COMPANY NAME)**.

COMPANY INFORMATION			
COMPANY			
HEAD OF COMPANY		DESIGNATION	
CONTACT PERSON		DESIGNATION	
TEL. NO./S		EMAIL	
MOBILE PHONE		FAX. NO	
OFFICE ADDRESS			
FACTORY ADDRESS			
URL WEBPAGE		YEAR ESTABLISHED	
SOCIAL MEDIA ACCOUNTS			
LEGAL STATUS	NATURE OF BUSINESS		
<input type="checkbox"/> SINGLE PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION	<input type="checkbox"/> MANUFACTURING <input type="checkbox"/> DIRECT EXPORTER <input type="checkbox"/> INDIRECT EXPORTER	<input type="checkbox"/> RETAILING <input type="checkbox"/> TRADING <input type="checkbox"/> INSTITUTIONAL	<input type="checkbox"/> TRADE ASSOCIATION <input type="checkbox"/> OTHERS (Please Specify) _____
COMPANY SIZE: (based on Value of Assets):	<input type="checkbox"/> MICRO (up to P3M)	<input type="checkbox"/> SMALL (above P3M-15M)	<input type="checkbox"/> MEDIUM (above P15M-100M) <input type="checkbox"/> LARGE (above P100M)
NO. OF WORKERS:	<input type="checkbox"/> DIRECT _____ <input type="checkbox"/> INDIRECT (Approx. subcontractors) _____		

APPLICANTS NEED TO SUBMIT THE FOLLOWING CERTIFICATIONS:	FOOD SAFETY CERTIFICATIONS:
<b>Basic Certifications</b> <input checked="" type="checkbox"/> Good Manufacturing Practice (GMP) <input checked="" type="checkbox"/> FDA-Lisence To Operate (FDA-LTO)	<input type="checkbox"/> HACCP <input type="checkbox"/> HALAL <input type="checkbox"/> ISO <input type="checkbox"/> Others (Please specify): _____

PARTICIPATION OPTIONS	RATE / sqm	AREA REQUIRED	TOTAL AMOUNT
<input type="checkbox"/> RAW SPACE (min. of 9 sqm)	PHP 3,000 / sqm		
<input type="checkbox"/> BOOTH PACKAGE (min. of 9 sqm)	PHP 3,500 / sqm		

Note: Above rates are inclusive of 12% VAT

**PRODUCTS TO BE DISPLAYED**

**PRODUCTS/PRODUCT LINES:**

*(Please specify product description for buyer/visitor information)*

**FOOD**

**BEVERAGES**

- Juices
- Carbonated and Non-carbonated Drinks
- Alcoholic and Non-alcoholic Drinks
- Milk
- Coffee and Cocoa
- Tea
- Water

**FINE FOOD AND SPECIALTIES**

- Noodles
- Ice Cream and Frozen Dessert
- Sauces, Mixes and Condiments
- Native Delicacies
- Muscovado Sugar
- Nuts
- Herbal Products
- Home Meal Replacements

**FRESH AND PROCESSED FRUITS AND VEGETABLES**

- Preserves
- Coconut Products
- Frozen Fruits and Vegetables
- Dried Fruits and Vegetables
- Canned Fruits and Vegetables
- Pickled Fruits and Vegetables
- Fresh Fruits and Vegetables

**BISCUITS, CONFECTIONERIES, AND SNACKS**

- Cookies
- Breads
- Pastries
- Bakery Items
- Chocolates
- Candies
- Sugarflowers and Other Edible Ornaments

**MEAT AND POULTRY**

- Frozen/Fresh Meat and Poultry Products
- Frozen/Processed Meat and Poultry Products
- Canned and Value-added Forms

**DAIRY AND EGGS**

- Butter
- Cheese
- Eggs

**GRAINS AND CEREALS**

- Rice
- Corn

**MARINE PRODUCTS**

- Dried Seafood Products
- Fresh/Frozen Shrimps and Prawns
- Fresh/Frozen Scallops
- Fresh/Frozen Abalone
- Fresh/Frozen/Processed Tilapia

- Fresh/Frozen/Processed Milkfish
- Pickled Seafood Products
- Bottled Seafood Products
- Canned Seafood Products
- Fresh/Frozen Seafood Products
- Fresh/Frozen/Processed Tuna

**NATURAL, AND ORGANIC PRODUCTS**

- Culinary Herbs
- Dairy Products
- Grains and Cereals (rice, corn, etc.)
- Health/Herbal Beverage (tonics)
- Herbal Teas
- Jams and Jellies, other Confectioneries
- Natural Fruit/Vegetable Juices
- Organic Coffee
- Organic Muscovado Sugar
- Poultry and Livestock Products (e.g. free-range chicken)
- Salad Dressings and Condiments
- Snack Foods
- Other Fresh/Processed Organically-Grown Vegetables, Fruits and Other Crops

**RAW MATERIALS**

- Food Ingredients
- Additives
- Fortification/Vitamin Mix
- Oils
- Flavorings

**ALLIED INDUSTRIES AND SERVICES**

**ALLIED INDUSTRIES**

- Food Containers and Packaging
- Food Machinery
- Modular Kitchen
- Silverware and Cutlery
- Table and Kitchen Accessories
- Personal Care Products

**SERVICES**

- Franchise Business
- Packaging Design Services
- Laboratory Testing/Facility Servicing
- Certification

<p><i>This is to certify that the information provided in this Space Application Form are true and correct and that we agree to abide by the rules and regulations set by the Organizer and Exhibition Venue Owners.</i></p> <p><b>FOR AND IN BEHALF OF THE APPLICANT COMPANY:</b></p>	<p><i>This Space Application Form is accepted subject to the participant's compliance to the Terms &amp; Conditions, as attached, as well as those to be issued by the Organizer in the circulars, bulletins, and special announcements, among others.</i></p> <p><b>FOR AND IN BEHALF OF CITEM:</b></p>
<p style="text-align: center;">NAME OF AUTHORIZED COMPANY REPRESENTATIVE <i>(Signature Over Printed Name)</i></p> <p style="text-align: center;">DESIGNATION</p>	<p style="text-align: center;">NAME OF AUTHORIZED REPRESENTATIVE <i>(Signature Over Printed Name)</i></p> <p style="text-align: center;">DESIGNATION</p>
<p style="text-align: center;">WITNESS <i>(Signature Over Printed Name)</i></p> <p style="text-align: center;">DESIGNATION</p>	<p style="text-align: center;">WITNESS <i>(Signature Over Printed Name)</i></p> <p style="text-align: center;">DESIGNATION</p>

**TERMS AND CONDITIONS**

**PARTICIPATION IN IFEX PHILIPPINES**

Participation in the IFEX Philippines is subject to the rules and regulations contained in the Application & Acceptance Procedures, the IFEX Philippines Exhibitor Manual (which may be downloaded from www.ifexphilippines.com) and bulletins/circulars subsequently issued for the event. Participating companies must follow all the rules and regulations of the show and commit to individually campaign for foreign buyers to come to the show. The following are required to be submitted by each participating companies immediately after the show: photocopy of all the calling cards collected, trade inquiries generated, sales report, and event evaluation.

**SPACE APPLICATION FORM**

The Application Form shall be valid and binding only upon acceptance by CITEM. Incomplete application will not be accepted. All application must be submitted together with the required documents. Together with this Space Application Form, the Application and Acceptance Procedures, the IFEX Philippines Exhibitor Manual, and IFEX Philippines Table of Violations and Sanctions shall form part of the documentation to exhibit in IFEX Philippines.

**PAYMENTS**

A "NO FULL PAYMENT, NO PARTICIPATION" policy shall be strictly implemented. Exhibitors with pending accounts with CITEM shall not be allowed to join IFEX Philippines.

**DEADLINES**

Full Participation Fee must be paid no later than 60 days before event date.

**ATTENDANCE TO BRIEFINGS AND EXPORT COACHING PROGRAMS**

Exhibitors must be responsible in sending at least one (1) company representative, preferably owner or decision maker, to exhibitor briefings and seminars/meetings required by CITEM. Export Coaching Program and Design for Exports Food Program are subject to an acceptance criteria of the consultant.

**COMPANY WEBSITE**

All exhibitors are required to have a company website that at least contains the following: about the company page, contact information page and products page; All information on said website must be up to date.

**SPACE/BOOTH ASSIGNMENTS**

CITEM, in consultation with the IFEX Philippines Participation Committee, reserves the right to make the final decision on space/booth allocations.

**PRODUCT DISPLAY**

Products to be displayed or its design, whenever applicable, is/are not subject of infringement, trademark, or patent complaint as defined under RA 8293, aka Intellectual Property Law. Products displayed in the booth are all labeled in the name of the exhibitor. Exhibitors are strictly prohibited to share their booths/spaces to their sub-contractors nor to accommodate / display the products of subcontractors in their booth.

**WITHDRAWAL FROM PARTICIPATION**

Once an application has been approved, withdrawal may still be allowed 60 days before event date only. After such period, cancellation may be allowed, however, payments made shall be forfeited in favor of CITEM.

**THIRD PARTY CLAIMS**

The Exhibitor shall hold CITEM free from any third party claim/liability arising from his/her participation in the show, the products exhibited, or acts/deeds committed by the exhibitor or his/her employees or agents.

**RESOLUTION OF CONFLICT & DISAGREEMENT**

In case of conflict or disagreement in the interpretation in this Space Application and Terms and Conditions contained in IFEX Philippines Application & Acceptance Procedures and in the Exhibit Circulars, if any, the decision of CITEM shall be considered final and binding.

**UNFORESEEN CIRCUMSTANCES / EVENT**

In case of any unforeseen event or circumstances that may occur in the course of his participation or exhibition in the IFEX Philippines, the Exhibitor shall be solely responsible for said occurrences/events, and CITEM shall not be held liable thereto.

**ADHERENCE TO CITEM RULES AND REGULATIONS**

Exhibitor shall abide to all the terms and conditions embodied in this application form. Exhibitor shall strictly follow the rules and regulations implemented by CITEM, a corresponding sanction shall be imposed as contained in the IFEX Philippines Table of Violations and Sanctions.

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES ) S.S.  
CITY OF \_\_\_\_\_ )

BEFORE ME, A NOTARY PUBLIC for and in the City of \_\_\_\_\_, personally appeared the following with their Residence Certificates/Passport Numbers:

Name	Competent Evidence of Identity	Issued at	Issued On
_____	_____	_____	_____
_____	_____	_____	_____

Known to me and to me known to be the same persons who executed the foregoing contract and acknowledged to me that the same is their free and voluntary act and deed of the entities they respectively represent.

I FURTHER CERTIFY that the foregoing instrument has been signed by the parties and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date, year, and place above written.

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_



Seafood Edition

EXHIBITORS AVAILING BOOTH PACKAGE MUST COMPLETE THIS FORM


COMPANY NAME  
FOR BOOTH FASCIA REQUIREMENT - PLEASE USE BLOCK LETTERS.

STANDARD 9 SQM BOOTH SPECIFICATIONS

- Gray needle punch carpet
- Aluminum booth system with 3.00M height (Wall height: 2.50M)
- Custom fascia board provision for company name and booth number
- One (1) negotiation table
- Two (2) standard chairs
- Three (3) floating shelves
- Three (3) 100-watt spotlights
- One (1) 2-gang convenience outlet
- One (1) trash bin

NOTES

1. Additional orders for other booth requirements such as lighting and electricity, fixtures, and furniture pieces such as tables and chairs, and the like, will be covered under a separate Order Form.
2. At the conclusion of the Exhibition, the booth / stand space occupied by the Exhibitor must be left in the same condition in which it was provided.
3. All repair costs from any alterations / damages incurred will be the responsibility and at the expense of the Exhibitor.

