



## FORM H

### SALES REPORT

#### DAILY SALES REPORT FORM

*Please complete this form at the end of each day and submit to the IFEX Philippines Secretariat on site.*

DAY \_\_\_\_\_ | Date : \_\_\_\_\_ May 2018

COMPANY NAME: \_\_\_\_\_

Number of Inquiries \_\_\_\_\_

Number of Buyers Met \_\_\_\_\_

#### A. EXPORT SALES\*

COMPANY NAME OF BUYER	PRODUCT CODE (Please see back for details)	COUNTRY OF DESTINATION (Indicate specific country of state in case of USA)	Export Sales* (in US\$)	
			Booked orders	Sales under Negotiation
<b>TOTAL</b>			US\$	US\$

\*Sales generated from local and foreign buyers for exports.

#### B. DOMESTIC SALES (Local sales sold to Philippine-based retailers (e.g. SM Hypermarket) wholesaler, trader, distributor)

COMPANY NAME OF BUYER	PRODUCT CODE (Please see back for details)	TYPE OF BUYER (Supermarket, convenient store, wholesaler, distributor, trader)	Sales under Negotiation (Indicate in Php or container load value)	
			Booked orders (Indicate in Php or container load value)	Sales under Negotiation (Indicate in Php or container load value)
<b>TOTAL</b>			PhP	PhP

#### C. RETAIL SALES (Over the counter/off the shelf sales)

PRODUCT CODE (Please see back for details)	BOOKED SALES (in PhP)	PRODUCT CODE (Please see back for details)	BOOKED SALES (in PhP)
<b>TOTAL</b>	PhP	<b>TOTAL</b>	PhP

Accomplished by:

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Booth Number:

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#### Notes

- Booked Sales are actual or spot sales with purchase orders/pro-forma invoices issued to buyers during the fair.
- Sales Under Negotiation are sales volume with clear possibility of consummation within three to six months
- EXHIBITORS ARE REQUIRED TO FILL UP THIS FORM WITH ACCURATE DATA TO ENABLE CITEM TO EFFECTIVELY MONITOR THE FAIR'S SALES PERFORMANCE.
- Should the space is not enough, use another sheet of FORM I, indicating as page 2