




IFEX PHILIPPINES PARTICIPATION	I AM A
<input type="checkbox"/> NEW EXHIBITOR (First time participant/Under new company name)	<input type="checkbox"/> LOCAL EXHIBITOR (showcasing 100% Philippine Made Products)
<input type="checkbox"/> RETURNING EXHIBITOR Year last participated: _____	<input type="checkbox"/> FOREIGN EXHIBITOR (showcasing Non-Philippine Made Products)

COMPANY INFORMATION	
COMPANY NAME (Per legal registration documents)	
NAME TO APPEAR IN BOOTH / DIRECTORY	
COUNTRY	
MAIN OFFICE ADDRESS	
FACTORY ADDRESS (If different from Office Address)	
TELEPHONE NUMBER	FAX NUMBER
COMPANY EMAIL	WEBSITE
SOCIAL MEDIA ACCOUNTS	
	
	
	Others: _____
YEAR ESTABLISHED	
TYPE OF ORGANIZATION	NATURE OF BUSINESS
<input type="checkbox"/> Single Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Organization Type/Cooperative <input type="checkbox"/> Government	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Direct Exporter <input type="checkbox"/> Indirect Exporter <input type="checkbox"/> Trade Association <input type="checkbox"/> Retailing <input type="checkbox"/> Trading <input type="checkbox"/> Institutional <input type="checkbox"/> Others, Please Specify _____

CONTACT INFORMATION OF BUSINESS REPRESENTATIVE	
NAME	DESIGNATION
MOBILE NO.	EMAIL ADDRESS

FOR PHILIPPINE COMPANIES ONLY	
BUSINESS REGISTRATION NUMBER (Local VAT Number / TIN / Other)	
FOOD SAFETY CERTIFICATIONS:	<input type="checkbox"/> HACCP <input type="checkbox"/> HALAL <input type="checkbox"/> ISO <input type="checkbox"/> Others (Pls. Specify) _____
COMPANY SIZE (Based on Capitalization)	<input type="checkbox"/> Micro (up to P3M) <input type="checkbox"/> Small (above P3M-15M) <input type="checkbox"/> Medium (above P15M-100M) <input type="checkbox"/> Large (above P100M)
NO. OF WORKERS	DIRECT _____ + INDIRECT/SUBCONTRACTORS _____ = TOTAL _____

FOR FOREIGN COMPANIES ONLY	
ANNUAL SALES VOLUME (approx)	<input type="checkbox"/> US\$ 1K- US\$ 50K <input type="checkbox"/> US\$ 50K- US\$ 100K <input type="checkbox"/> US\$ 100K- US\$ 250K <input type="checkbox"/> US\$ 250K- US\$ 500K <input type="checkbox"/> US\$ 250K- US\$ 750K <input type="checkbox"/> US\$ 750K- US\$ 1M

CONTACT PERSON FOR IFEX PHILIPPINES	
NAME	DESIGNATION
MOBILE NO.	EMAIL ADDRESS

BUSINESS TARGETS

CURRENT EXPORT MARKET (TOP 3):

1. _____
2. _____
3. _____

TARGET COUNTRIES FOR EXPORT (TOP 3):

1. _____
2. _____
3. _____

TARGET BUYERS:

- Distributor
 Importer
 Wholesaler
 Retailer
 Manufacturer
 Specifier/ Contract Market
 Others _____

PRODUCT CATEGORY

A. FOOD

BEVERAGES	<input type="checkbox"/> Juices <input type="checkbox"/> Carbonated Drink	<input type="checkbox"/> Alcoholic Drink <input type="checkbox"/> Milk	<input type="checkbox"/> Coffee <input type="checkbox"/> Tea	<input type="checkbox"/> Water <input type="checkbox"/> Cocoa
FINE FOOD AND SPECIALTIES	<input type="checkbox"/> Noodles <input type="checkbox"/> Ice Cream and Frozen Dessert <input type="checkbox"/> Sources, Mixes and Condiments	<input type="checkbox"/> Native Delicacies <input type="checkbox"/> Muscovado Sugar <input type="checkbox"/> Nuts	<input type="checkbox"/> Nuts <input type="checkbox"/> Herbal Products <input type="checkbox"/> Home Meal Replacements	
FRESH AND PROCESSED FRUITS AND VEGETABLES	<input type="checkbox"/> Preserves <input type="checkbox"/> Coconut Products	<input type="checkbox"/> Frozen Fruits and Vegetables <input type="checkbox"/> Dried Fruits and Vegetables	<input type="checkbox"/> Canned Fruits and Vegetables <input type="checkbox"/> Pickled Fruits and Vegetables <input type="checkbox"/> Fresh Fruits and Vegetables	
BISCUITS, CONFECTIONERIES AND SNACKS	<input type="checkbox"/> Cookies <input type="checkbox"/> Breads	<input type="checkbox"/> Pastries <input type="checkbox"/> Bakery Items	<input type="checkbox"/> Chocolates <input type="checkbox"/> Candies	<input type="checkbox"/> Sugarflowers and Other Edible Ornaments
MEAT AND POULTRY	<input type="checkbox"/> Frozen/Meat and Poultry Products <input type="checkbox"/> Canned and Value-added Forms	<input type="checkbox"/> Processed Meat and Poultry Products		
DAIRY AND EGGS	<input type="checkbox"/> Butter	<input type="checkbox"/> Cheese	<input type="checkbox"/> Eggs	
GRAINS AND CEREALS	<input type="checkbox"/> Rice	<input type="checkbox"/> Corn		
MARINE PRODUCTS	<input type="checkbox"/> Dried Seafood Products <input type="checkbox"/> Pickled Seafood Products <input type="checkbox"/> Bottled Seafood Products <input type="checkbox"/> Canned Seafood Products	<input type="checkbox"/> Fresh/Frozen Seafood Products <input type="checkbox"/> Fresh/Frozen Shrimps and Prawns <input type="checkbox"/> Fresh/Frozen Scallops <input type="checkbox"/> Fresh/Frozen Abalone	<input type="checkbox"/> Fresh/Frozen Tilapia <input type="checkbox"/> Fresh/Frozen/Processed Milkfish <input type="checkbox"/> Fresh/Frozen/Processed Tuna	
NATURAL AND ORGANIC PRODUCTS	<input type="checkbox"/> Culinary Herbs <input type="checkbox"/> Dairy Products <input type="checkbox"/> Grains and Cereals (rice, corn, etc.) <input type="checkbox"/> Health/Herbal Beverage (Tonic) <input type="checkbox"/> Herbal Teas	<input type="checkbox"/> Jams and Jellies, Other Confectioneries <input type="checkbox"/> Natural Fruit/Vegetable Juices <input type="checkbox"/> Organic Coffee <input type="checkbox"/> Organic Muscovado Sugar <input type="checkbox"/> Poultry and Livestock Products (eg. free range chicken)	<input type="checkbox"/> Salad Dressings and Condiments <input type="checkbox"/> Snack Food <input type="checkbox"/> Other Fresh/Processed Organically-Grown Vegetables, Fruits and other Crops	
RAW MATERIALS	<input type="checkbox"/> Food Ingredients <input type="checkbox"/> Additives <input type="checkbox"/> Fortification/Vitamin Mix	<input type="checkbox"/> Oils <input type="checkbox"/> Flavorings		
OTHERS (Please Specify)	_____ _____			

B. ALLIED INDUSTRIES AND SERVICES

ALLIED INDUSTRIES	<input type="checkbox"/> Food Containers and Packaging <input type="checkbox"/> Food Machinery <input type="checkbox"/> Modular Kitchen <input type="checkbox"/> Silverware and Cutlery <input type="checkbox"/> Table and Kitchen Accessories <input type="checkbox"/> Personal Care Products
SERVICES	<input type="checkbox"/> Franchise Business <input type="checkbox"/> Packaging Design School <input type="checkbox"/> Laboratory Testing/Family Servicing <input type="checkbox"/> Certification
OTHERS (Please Specify)	_____ _____

BOOTH INFORMATION

TRADE HALL

STAND OPTION (choose one):

- Space Only
- Packaged Booth System

RETAIL HALL

STAND OPTION (choose one):

- Space Only
- Packaged Booth System

PREFERRED BOOTH SIZE:

- 9 sqm. 18 sqm. 27 sqm. 36 sqm. 54 sqm.
- 72 sqm. 90 sqm. Bigger than 90 sqm (Please specify: _____)
- Group Participation (Please identify: _____)

PREFERRED BOOTH SIZE:

- 4 sqm. 8 sqm. 12 sqm. 16 sqm. 20 sqm.
- 24 sqm. 28 sqm. Bigger than 28 sqm (Please specify: _____)
- Group Participation (Please identify: _____)

NATURE OF PARTICIPATION

- Export Only
- Export with Retail
- Retail Only

APPLICANT:

We agree to abide by the Terms and Conditions governing the participation in IFEX PHILIPPINES as well as any additional rules and regulations which may be made by the Organizer.

FOR AND IN BEHALF OF APPLICANT COMPANY:

Signature: _____
 Printed Name: _____
 Designation: _____

CITEM:

We accept the participation of the company subject to full compliance with all applicable participation guidelines.

FOR AND IN BEHALF OF CITEM:

Signature: _____
 Printed Name: _____
 Designation: _____

CONTRACT AGREEMENT

I commit to conform to all the provisions contained in the Contract for Participation, Terms and Conditions, Exhibitor Service Manual, Circulars, and other documents which will be issued by CITEM in relation to my participation in this edition of IFEX PHILIPPINES.

Authorized Signatory: _____ Designation: _____
 (Printed Name)

Signature: _____ Date: _____

TERMS AND CONDITIONS

PARTICIPATION IN IFEX PHILIPPINES

Participation in the IFEX Philippines is subject to the rules and regulations contained in the Application & Acceptance Procedures, the IFEX Philippines Exhibitor Manual (which may be downloaded from www.ifexphilippines.com) and bulletins/circulars subsequently issued for the event. Participating companies must follow all the rules and regulations of the show and commit to individually campaign for foreign buyers to come to the show. The following are required to be submitted by each participating companies immediately after the show: photocopy of all the calling cards collected, trade inquiries generated, sales report, and event evaluation.

SPACE APPLICATION FORM

The Application Form shall be valid and binding only upon acceptance by CITEM. Incomplete application will not be accepted. All application must be submitted together with the required documents. Together with this Space Application Form, the Application and Acceptance Procedures, the IFEX Philippines Exhibitor Manual, and IFEX Philippines Table of Violations and Sanctions shall form part of the documentation to exhibit in IFEX Philippines.

PAYMENT POLICY

CITEM requires full payment from all companies and/or exhibitors applying to join IFEX Philippines, except for those who joined CITEM organized international shows/events, which required them to settle deposit/commitment fees of Php10,000.00. Once the Application Form is processed and approved by the CITEM Project Director, a Notice of Acceptance together with an Invoice shall be issued to the applicant company/exhibitor requiring that FULL PAYMENT MUST BE MADE WITHIN A SPECIFIED DATE AS INDICATED IN THE INVOICE.

Exhibitors with unsettled accounts on due date shall render the application on WAIT-LIST STATUS, NO SPACE RESERVATION shall be confirmed, and that it may be taken to mean that the applicant company/exhibitor is no longer interested to participate in IFEX Philippines. A "NO FULL PAYMENT, NO PARTICIPATION" policy shall be strictly implemented and exhibitors with pending accounts with CITEM shall not be allowed to join IFEX Philippines.

DEADLINES

Full Participation Fee must be paid no later than 60 calendar days before event date.

ATTENDANCE TO BRIEFINGS AND EXPORT COACHING PROGRAMS

Exhibitors must be responsible in sending at least one (1) company representative, preferably owner or decision maker, to exhibitor briefings and seminars/meetings required by CITEM. Export Coaching Program and Design for Exports Food Program are subject to an acceptance criteria of the consultant.

COMPANY WEBSITE

All exhibitors are required to have a company website that at least contains the following: about the company page, contact information page and products page; All information on said website must be up to date.

SPACE/BOOTH ASSIGNMENTS

CITEM, in consultation with the IFEX Philippines Participation Committee, reserves the right to make the final decision on space/booth allocations.

PRODUCT DISPLAY

Products to be displayed or its design, whenever applicable, is/are not subject of infringement, trademark, or patent complaint as defined under RA 8293, aka Intellectual Property Law. Products displayed in the booth are all labeled in the name of the exhibitor. Exhibitors are strictly prohibited to share their booths/spaces to their sub-contractors nor to accommodate /display the products of subcontractors in their booth.

WITHDRAWAL FROM PARTICIPATION

Once an application has been approved, withdrawal may still be allowed 60 days before event date only. After such period, cancellation may be allowed, however, payments made shall be forfeited in favor of CITEM.

THIRD PARTY CLAIMS

The Exhibitor shall hold CITEM free from any third party claim/liability arising from his/her participation in the show, the products exhibited, or acts/deeds committed by the exhibitor or his/her employees or agents.

RESOLUTION OF CONFLICT & DISAGREEMENT

In case of conflict or disagreement in the interpretation in this Space Application and Terms and Conditions contained in IFEX Philippines Application & Acceptance Procedures and in the Exhibit Circulars, if any, the decision of CITEM shall be considered final and binding.

UNFORESEEN CIRCUMSTANCES / EVENT

In case of any unforeseen event or circumstances that may occur in the course of his participation or exhibition in the IFEX Philippines, the Exhibitor shall be solely responsible for said occurrences/events, and CITEM shall not be held liable thereto.

CANCELLATION POLICY

In any case the company/exhibitor decides to withdraw their participation from IFEX Philippines, a formal written notice signed by an authorized company representative explaining the valid reason for cancellation must be submitted to CITEM within 90-days before the scheduled contractor's ingress. Cancellations made after 90-days will not accepted and will therefore, forfeit the full payment made by the company.

ADHERENCE TO CITEM RULES AND REGULATIONS

Exhibitor shall abide to all the terms and conditions embodied in this application form. Exhibitor shall strictly follow the rules and regulations implemented by CITEM, a corresponding sanction shall be imposed as contained in the IFEX Philippines Table of Violations and Sanctions.

Exhibitor hereby consent to CITEM the use and process of all data received in accordance with the requirements of trade promotion and Republic Act No. 10173 otherwise known as Data Privacy Act of 2012.

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF _____)

BEFORE ME, A NOTARY PUBLIC for and in the City of _____, personally appeared the following with their Residence Certificates/Passport Numbers:

Name	Competent Evidence of Identity	Issued at	Issued On
_____	_____	_____	_____
_____	_____	_____	_____

Known to me and to me known to be the same persons who executed the foregoing contract and acknowledged to me that the same is their free and voluntary act and deed of the entities they respectively represent.

I FURTHER CERTIFY that the foregoing instrument has been signed by the parties and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date, year, and place above written.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____